

Job Description

Job Role	Volunteer Project Lead (Freelance)
Reports To	Head of Community Outreach and Volunteering
Location	This role requires you to be working on-site delivering volunteering projects across London.
Work Pattern	Ad-hoc, demand led, no guarantee of work except induction/onboarding. Projects are based across London which can mean pre-8am starts and finishes after 6pm. To start ASAP.
Day Rate	£250 (Freelancer – payments to be invoiced)
Eligibility	You must have the legal right to work in the UK. The successful candidate will be required to undergo a DBS check and take part in safeguarding training

ABOUT US

The Childhood Trust is London's child poverty charity. We are dedicated to creating opportunities and brighter futures for the 700,000 children growing up in poverty in London. While we work to alleviate today's impact of poverty, we support children and families to build pathways to become happier, healthier, safer and more resilient, breaking the cycles of inequity. Listening to and engaging with young people who have experience of living in poverty, is critical to ensuring our efforts truly reflect their needs and aspirations.

As a grant-making charity, we award funding to charities actively supporting children in poverty across the capital. This funding is made possible thanks to the partnerships we build with corporate organisations, other trusts and foundations, philanthropic individuals and families, and public donations. Since 2013, The Childhood Trust has raised over £50 million through our matched fundraising campaigns, enabling us to fund impactful child poverty projects across all London boroughs.

We also manage and deliver our community outreach programme, Transforming Spaces. The team design and deliver transformations to environments where children and families live and grow, from bedrooms to community spaces.

COMMUNITY OUTREACH PROGRAMMES

The Childhood Trust's community outreach programmes are a vital part of our work. They provide immediate, practical support to children in local communities across London.

We work with charity partners to develop and grow their existing work by providing volunteers from our corporate supporters. An example of this is our Adventure Play Partnership ([APP](#)), in collaboration with London Play Design, which brings together large groups of volunteers to help build, repair, and maintain London's iconic adventure playgrounds.

We also have our own unique community outreach programme: [Transforming Spaces](#). Each week, we refurbish the bedrooms of children experiencing disadvantage as a result of poverty. The purpose of the programme is to provide children living in unsuitable accommodation with safe environments where they can sleep, learn, play, and grow.

Renovation projects are designed with support from The Childhood Trust's pro bono interior design team at Katharine Pooley and completed in one day by a group of volunteers.

This role manages the installation of the on day project at the family home including supporting volunteers and overseeing practical tasks.

THE ROLE

Freelancer job description:

This role requires you to lead the delivery of projects on-site (in family homes) as well as being able to lead and motivate volunteers to complete installations.

- Delivering high quality project outcomes, including painting, furniture building and other practical tasks.
- Delivering the projects on time in one single day.
- Checking deliveries on site and coordinating ad-hoc changes with the TCT team.
- Managing, engaging and motivating volunteer groups including those from corporate organisations and individual community volunteers.

Person specification:

- High-quality relationship management, confidence to lead volunteers and colleagues.
- Great communication skills
- Have practical skills to deliver projects, including painting, furniture building, putting up curtains etc.
- Time management to ensure a smooth one-day turnaround completing the full bedroom makeovers.
- Ability and drive to work independently, show initiative and be great at problem-solving.
- Have a basic knowledge of safeguarding. Training will be provided.

Contracting

- Day rate is £250 (Freelancer – payments to be invoiced).
- Successful applicants will be required to take part in a ~3 day paid induction/onboarding programme (including induction to The Childhood Trust, Level 1 safeguarding and shadowing projects). Following this, the work will be ad-hoc demand led and not guaranteed, but we anticipate it to be 1-2 days per month, midweek only, usually Tuesday - Thursday.

APPLICATION INSTRUCTIONS

We are advertising on a rolling basis and require freelancers to start ASAP.

Please submit a CV with a cover statement (maximum 1 side) to programmesupport@childhoodtrust.org.uk addressing the following:

1. Your motivation and passion to work with The Childhood Trust. Why you are interested in this role and our organisation.
2. How your experience, skills and knowledge demonstrate your ability to succeed in this role. We are looking for specific and succinct examples in line with the job description and person specification.

SAFEGUARDING & EQUAL OPPORTUNITIES

The Childhood Trust has a child-centred policy that safeguards the welfare of all children, young people, and other people at risk. Our safeguarding policy is designed to protect people from all forms of abuse. Please note that the successful candidate will undergo reference checks and a DBS check prior to starting employment.

The Childhood Trust is an equal opportunity employer. We do not discriminate on the basis of age, gender, health, sexuality, class, family status, means, ability, colour, ethnic origin, culture, religion or belief. Our goal is to be a diverse workforce that is representative, at all job levels, of the people we serve. All employment is decided on the basis of experience, merit, and business need. We encourage applications from people of all backgrounds and abilities.